



**MOBILE FOOD PERMIT APPLICATION**  
**THE CITY OF**  
**EMPORIA**

PLANNING AND ZONING DEPARTMENT

**AN APPLICATION FORMS MUST BE SUBMITTED FOR EACH MOBILE FOOD VENDOR.**  
**ATTACH A COPY ALL VALID STATE HEALTH LICENESES AND PERMITS.**  
**PERMIT GOES WITH THE VENDOR, NOT THE LOCATION.**

VENDOR OWNER/OPERATOR: \_\_\_\_\_  
NAME OF OPERATION/BUSINESS: \_\_\_\_\_  
PHONE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

ADDRESS OF LOCATION \*: \_\_\_\_\_ ZONING DISTRICT: \_\_\_\_\_  
PROPERTY OWNER NAME: \_\_\_\_\_ NAME OF BUSINESS: \_\_\_\_\_  
PHONE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

ADDRESS OF LOCATION \*: \_\_\_\_\_ ZONING DISTRICT: \_\_\_\_\_  
PROPERTY OWNER NAME: \_\_\_\_\_ NAME OF BUSINESS: \_\_\_\_\_  
PHONE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

ADDRESS OF LOCATION \*: \_\_\_\_\_ ZONING DISTRICT: \_\_\_\_\_  
PROPERTY OWNER NAME: \_\_\_\_\_ NAME OF BUSINESS: \_\_\_\_\_  
PHONE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

ADDRESS OF LOCATION \*: \_\_\_\_\_ ZONING DISTRICT: \_\_\_\_\_  
PROPERTY OWNER NAME: \_\_\_\_\_ NAME OF BUSINESS: \_\_\_\_\_  
PHONE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

DATE(S) AT LOCATION: \_\_\_\_\_

**\*MUST HAVE PROPERY OWNER APPROVAL PRIOR TO SUBMITTING PERMIT**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*Property Owners Signature: \_\_\_\_\_



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**Applicant Signature:**

I \_\_\_\_\_, the applicant, of lawful age, state that upon signing this application, understand and agree upon the provision set forth in Section 20-6.a.4.4a of the Emporia-Lyon County Zoning Regulations, and certify that the information and answers contained are complete and true to the best of my knowledge.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Zoning Administrator Signature: \_\_\_\_\_

Fee: \$50.00 per 30 days      Receipt #: \_\_\_\_\_      Date: \_\_\_\_\_

Applicant - include the following with the application:

- Proof of a current sales tax license from the State of Kansas or proof of exempt status from state sales tax
- Proof of a current licenses to operate
- A sketch or drawing of the proposed sales site showing the approximate dimensions of the area being used, the proximity to buildings, parking lots, right-of-ways or other such areas.
- A description of any structure, stand, display prop, or other such item used for the activity, including signs, banners or other attention-getting devices.
- The name, address, telephone number and written permission of the owner, or tenant in possession of the location described in the application, upon which the applicant intends to sell products.
- This permit needs to be displayed in public view, along with state licenses, and inspections.