



PLANNING AND ZONING DEPARTMENT
 522 Mechanic Street
 Emporia, KS 66801
 Phone: 620-343-4268
 Fax: 620-343-4262

Sign Permit Application

Date Submitted _____

**AN APPLICATION FORM MUST BE SUBMITTED FOR EACH INDIVIDUAL SIGN.
 ATTACH A DRAWING OF SIGN & PROPERTY SHOWING LOCATION OF SIGN.**

	Name	Address	Phone
Business/Sign Name			
Owner			
Sign Contractor			
Licensed Electrician			

Is sign located in the Historic district? Yes: ____ No: ____

Type of Sign

Wall _____ Ground _____ *Billboard _____ *Roof _____
 Projecting _____ Business _____ Temporary _____ Monument _____

***MUST HAVE WESTSTAR'S SIGNATURE PRIOR TO SUBMITTING PERMIT**

Sign Text: _____

Advertising Size: ____ X ____ Total Square Footage: _____ Height of Ground Sign: _____

Lot Size: _____

Lineal Frontage: _____

Zoning District of Sign Location _____

List all Existing signs that will remain, provide square footage, type, and size.

Sign	Type	Size

Estimated Date of Completion: _____

I hereby certify that the above is a true and accurate description of the proposed sign, and further that I agree to abide with all sign regulations of the City of Emporia, Kansas.

Applicant Signature: _____

*Westar's Engineering Department Official's Signature: _____

Zoning Administrators Signature: _____

Fee: \$50.00 Receipt #: _____ Permit Number: _____ Date: _____